

## **CLEARBAROOK COMMUNITY ASSOCIATION**

### **Minutes of the meeting held on Wednesday 21<sup>st</sup> March, 2018.**

**Present** – Sue Goad(SG), Jill Moorhouse(JM), Sarah Jones(SJ), Jamie Lee(JL), Jocelyn Watson(JW).

**Apologies** – Helen Hubbard(HH), Frances Staniforth(FS), JO Hughes(JH).

Agreed minutes of last meeting and signed by JL and JM.

#### **Matters arising**

FS had received a quote for repairing air conditioning/heating system and it was agreed that we should get two other quotes before we make a decision as it was expensive (£5,000 approx.) JM will research other companies ask for quotes for the work and enquire about the cost of an annual service on the system.

Toilet has been repaired.

Discussed new curtains for the hall rather than dry-cleaning. SG to get a quote for the cost. The curtain track also needs replacing.

Floor sanding – carried forward.

JH has priced lights for the hall and JM will contact her to ask her to order them. Small costs £48, large £76.80.

PAT testing is due JM will contact Alan about carrying this out Instructions re, heaters – to be carried forward to next meeting.

Charities Aid Foundation – Agreed to donate up to 10% of annual profits split between three charities. JL has put information in the April newsletter and has asked residents for suggestions for suitable charities – either local or major charities that have special relevance to locals. Deadline for this is 30<sup>th</sup> June and committee will vote in July meeting, then announced at the AGM.

Broken bin – ongoing,

Defibrillator - JM will liaise with BMPC re. date for fitting. Some training is available for interested people – discuss at next meeting.

Data protection regulations – JL needs consent from residents to use e-mails for newsletter by 1<sup>st</sup> May.

#### **Correspondence**

SJ has received letter from West Devon Borough Council informing us that we will be eligible for 80% rates relief on the hall.

Hall leaflet – JL showed examples that he had produced on publisher for the committee to check and review to be further discussed at the next meeting.

### **Treasurer's report**

Savings £37, 761, current £17, 180.97 and cash £776.87.

### **Events**

April 7<sup>th</sup> coffee morning – Sue and Cliff

May 12<sup>th</sup> photo competition – Frances . Followed by sponsored walk (12 noon – 1.pm)

June 2<sup>nd</sup> coffee morning –

July 7<sup>th</sup> coffee morning –

July 21<sup>st</sup> Saffron Summer Spree

Chilli and Skittles evening – 28<sup>th</sup> April

Games evening for village children went well and will continue monthly. Richard Allen will do a disco for the next date.

Villages in Action programme looks interesting and JL will contact them to enquire about availability and cost. FS has been main contact so far.

Pantaloons, “As you like it” on Friday, 7<sup>th</sup> September.

Wednesday 20<sup>th</sup> June the Dartmoor Society have hired the hall as part of the Dartmoor Resonance Festival. It will be an evening of Dartmoor folk songs with Jim Causley and friends. They will organise advertising and tickets but have asked the committee to organise a bar and refreshments for the interval. We will take the profits from the food and drinks. It is expected that there will be an audience of 60/65. JW and JM will run the bar, need to discuss the food, and maybe just provide nibbles. Chris Staniforth has been the contact point and SG will discuss the details with him.

Wednesday 15<sup>th</sup> August – AGM.

### **AOB**

JM has looked online for suitable replacement chairs for the hall – 80 chairs for £1,400. The committee need to continue to research.

Agreed to put an advert from Victor (The Skylark) in the newsletter.

The end of session checklist in kitchen might need updating – will discuss at the next meeting.

JM to talk to Sue B. re. supplies of grit/salt after it was used in the bad weather.

**Date of next meeting**     Wednesday April, 2018 at Heathfield(Sarah's house).